



THE INSTITUTION OF ENGINEERS, MALAYSIA
M i r i B r a n c h

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Notice of 13th Annual General Meeting (AGM) for IEM Miri Branch

Dear Fellow Members,

NOTICE IS HEREBY GIVEN THAT the Annual General Meeting of IEM Miri Branch will be held on **SUNDAY, 06 November 2011 at 11:00am** to transact the following business:

Agenda

- 1) To receive and adopt the Annual Report of the Committee
- 2) To receive and adopt the Annual Statement of the Account
- 3) To receive and adopt the New IEM Miri Branch Rules
- 4) To receive the report of the Scrutinisers
- 5) To appoint Auditors for the ensuring year
- 6) To transact any other business that the Committee may put forward to the meeting

Venue of the AGM: Mega Hotel, Room Mega IV, Ground floor.

For Graduate and Students members, you are also welcome to attend the meeting but you will not be allowed to vote. Attached please find also nomination form for the four positions, namely:

- 1) Chairman (Incumbent has served two sessions consecutively)
- 2) Vice Chairman (New)
- 3) Honorary Secretary (Mandatory annual election)
- 4) Honorary Treasurer (Mandatory annual election)
- 5) General Member – Other discipline (Incumbent has served the two sessions consecutively)

All Corporate Members are eligible to be nominated for the above posts. Please come forward to take the challenge and serve our institution. In return, CPD points will be awarded for attendance of the AGM as well as all Committee Meetings if you are elected to any of the above posts.

Please assist us to forward this mail to your friends (IEM members) that have been left out in the mailing list. I am looking forward to see you all at the AGM. Should you have any queries, please do not hesitate to email me or call at the number below.

Best wishes,

Lau Hieng Ho
Hon. Secretary
Session 2010-2011
IEM Miri Branch